

ACH AUTHORIZATION

TO:

FROM:

FAX:

FILE #:

ACH is a bank process that will allow RCC Services to receive a copy of your check via facsimile, and convert it to a debit directly from your bank account. Please write out your check as if you were mailing it, and fax us a copy attached to this signed authorization form. Your bank account will be debited for the amount written on your check and applied to your account with RCC Services. Retain your check and or fax receipt as proof of your payment. The transaction will be reflected on your bank statement as an ACH debit on the date written on your check.

**PLEASE PLACE YOUR CHECK HERE**  
**PLEASE MAKE CHECK PAYABLE TO:**  
**(ORIGINAL CREDITOR)**

**THE SIGNATURE ON THE CHECK MUST MATCH THE**  
**SIGNATURE ON THE AUTHORIZATION FORM**

If you have any questions please call (800) 593-1913

\*You can use a separate page if check does not fit here.

**DO NOT MAIL THE CHECK**  
**FAX BACK TO**  
**(800) 518-0658**

Print Name/Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**\*MUST MATCH CHECK SIGNATURE**

TELEPHONE #: \_\_\_\_\_